

Silver Lake Township Municipal Authority

January 23, 2018

Board Members Present: Paul Adams, Julie Perlick, Richard Holgash, Dale Tift and Carl Speicher. Also present: Sandy Brink, Bernadette Kanna and John Wood

Paul Adams called the meeting to order at 7:06 pm and John Wood gave a brief update on the work he completed at the lagoons and submitted his bill.

Paul Adams appointed Carl Speicher as Temporary Chairman.

Carl Speicher called the Organizational Meeting to order and asked for nominations for Chairman of the Board. Dale Tift made a motion to appoint Paul Adams as Chairman, Rick Holgash seconded, all approved.

Julie Perlick made a motion to appoint Rick Holgash as Vice Chairman, Dale Tift seconded, all approved.

Paul Adams made a motion to appoint Carl Speicher as Treasurer and Julie Perlick seconded, all approved.

Dale Tift made a motion to appoint Julie Perlick as Secretary, Rick Holgash seconded, all approved.

Julie Perlick made a motion to appoint Dale Tift as Vice Treasurer, Rick Holgash seconded, all approved.

Carl Speicher made a motion to reappoint Milnes as the engineering firm, Julie Perlick seconded, all approved.

Appointment of Auditor was tabled to next meeting.

Julie Perlick made a motion to appoint Attorney Jonathon Foster as Solicitor, Rick Holgash seconded, all approved.

Rick Holgash made a motion for the regular monthly meetings to be held on the fourth Tuesday of each month at 7:00 pm, Dale Tift seconded, all approved.

Dale Tift made a motion to appoint NBT Bank as the bank and depository, Rick Holgash seconded, all approved.

Rick Holgash made a motion to advertise in the Susquehanna County Independent, Julie Perlick seconded, all approved.

Dale Tift made a motion to adjourn the organizational portion of the meeting, Carl Speicher seconded.

Paul Adams called the regular meeting to order at 7:35 pm

No changes to the Agenda.

No Business from the Floor.

The Minutes from the November meeting were reviewed and approved on a motion made by Dale Tift and seconded by Rick Holgash, all approved.

The Minutes from the December meeting were reviewed and approved on a motion made by Carl Speicher and seconded by Dale Tifft, all approved.

Paul Adams called for an Executive Session at 7:45 pm to discuss personnel issues. Paul Adams reconvened the regular meeting at 7:55 pm.

Julie Perlick read the Report of the Secretary. DMR reports are now being filed electronically—Laurel Lake/Pops Hobby Lake with ammonia levels at 11.6 (winter limit at 9), Quaker Lake ammonia levels at 0.555 with permit limit of 11.4. Laurel Lake/Pops Hobby Lake 0.861 (with permit limit of 9.0) per reports received from Microbac. Paul Adams has written a letter to DEP to ask if the winter limit for Laurel Lake/Pops Hobby Lake could be increased. Extension documents for the Laurel Lake/Pops Hobby Lake have been received from DEP.

Paul Adams received an e-mail from Foster's Law Office with an amount to be sent for closing on the Quaker Lake property.

Operator Report received via email. There was a sewer main break on Reagan Road, repaired and reported to DEP. While work was being done at the Laurel Lake building it was discovered there was a frozen pipe at the Laurel Lake building that has been thawed and repair completed. There was a concern at Quaker Lake with the possibility of a main break. It was Investigated and no main break was found.

Carl Speicher gave the Report of Treasurer. Finance Committee was not able to meet during the month of January. Financial reports were reviewed. Income was up slightly as the result of payment received on past due accounts. Utilities were down. There was a meeting with Chris Brown regarding the grant application. Mike Hester will need to submit proposal on his letterhead. The Municipal Board will need to submit a letter stating the Board will continue to own the property and authority. Also bank statements to confirm we have our portion of the contribution need to accompany the application. Carl Speicher made a motion to transfer \$20,000 to the capital reserve account, Dale Tifft seconded, all approved.

The bills for the January were reviewed and approved for payment on a motion made by Carl Speicher and seconded by Julie Perlick, all approved.

Bernadette Kanna gave Report of Customer Service. She has new contact information for one past due account at Laurel Lake. She hopes to be able to make contact with the individual and get the account paid. Credit has been received from Frontier. She will contact Frontier to get a breakdown to see how many months the credit covers. Ownership of the company providing the answering service has been transferred again and the bill has gone up. In reviewing the bill, it appears there are telemarketing calls that the authority is being charged for. Bernadette will register the phone number on the National Do No Call List. Ethics forms distributed to Board Members.

As no new business was presented, Julie Perlick made a motion to adjourn the meeting at 8:30 pm, Rick Holgash seconded, all approved.