

Silver Lake Township Municipal Authority

April 24, 2018

Board Members present: Julie Perlick, Richard Holgash, Dale Tifft and Carl Speicher. Also present Bernadette Kanna and Sandy Brink

Rick Holgash called the meeting to order at 7:00 pm.

No executive session held.

No changes to the Agenda.

No Business from the Floor.

Minutes from the March meeting were reviewed and approved on a motion made by Dale Tifft and seconded by Carl Speicher, approved.

Julie Perlick gave the Report of the Secretary. Coordinator report received, notice received from Site Specific for price increase, notice received from the state for e-filing the annual audit report, Certificate of Insurance received from Montrose Septic, Seminars being officer by The Authority, PA 811 seminar (NE Safety Day).

Carl Speicher gave the Report of Treasurer. Financial committee was not able to meet prior to meeting. Financial reports reviewed. There were a few questions regarding classifications on the financial reports. Accounts Receivable report reflects \$21,000 past due. The solicitor has sent letters and it is time to file liens on any past due accounts that have not made arrangements to make monthly payments. Bernadette Kanna has tried to make contact with an individual at Quaker Lake with a past due balance but has not had much success. Dale Tifft agreed to contact that individual.

Bernadette Kanna gave the Report of Customer Service. Working on the annual invoices. They will go out the beginning of May. Reports have not been received from Chris Short.

Report of the Operator was not received prior to the meeting.

Bills were reviewed and approved for payment on a motion made by Julie Perlick and seconded by Dale Tifft, approved.

Tom Ankney provided Report of the Coordinator. There have been a few calls for repairs. Donovan Road and Woodside Drive have had calls for possible leaks. Emails are checked daily. It was suggested that anyone the responds to the emails the answering email needs to be eliminated so they Authority will not be charged.

Procedures need to be put in place in place so the proper people are aware of any problems or repairs so nothing is over looked.

There was discussion as to the available pump inventory. Dale Tifft made a motion for Mike Hester to contact Site Specific to see if a quantity discount is available to purchase up to ten new grinder pumps, Julie Perlick seconded, approved.

Mowing will need to be done soon. Mike Hester agreed to mow two times a month for \$80 each time at each lagoon. Dale Tifft made a motion to hire Mike Hester to mow twice a month at the cost of \$80 each time at each lagoon, Julie Perlick seconded, approved.

It was pointed out that it will soon be time to renegotiate the lease for the Laurel Lake/Pop's Hobby Lake Lagoon.

No bill has been received from Laurel Lake Association for the annual dues. Bernadette will look to see when it was paid last and where check should be mailed and get a check processed.

As no further business was presented, Julie Perlick made a motion to adjourn the meeting and Dale Tifft seconded, approved.