

Silver Lake Township Municipal Authority  
April 23, 2019

Board Members present: Paul Adams, Rick Holgash, Carl Speicher, Dale Tifft, Julie Perlick. Also present: Michael Hester and Bernadette Kanna

Paul Adams called the meeting to order at 7:00 pm.

The Board entered an executive session at 7:03 pm. to discuss a personnel issue. The board exited executive session at 7:15 pm. Dale Tifft made a motion to continue the regular meeting and was seconded by Rick Holgash.

Paul Adams made a change to the agenda to discuss the pay of the Customer Service position. The Board discussed increasing the pay to offset federal tax requirements that are not covered for a contracted position. Rick Holgash made a motion to increase the pay to \$20 per hour. Carl Speicher seconded. All approved.

No Business from the Floor.

Minutes from the March meeting were approved on a motion made by Dale Tifft and seconded by Carl Speicher, approved.

Julie Perlick gave the Report of the Secretary – Mike Hester's report received, a letter from Hinman, Howard, and Kattell, Law office was received regarding the estate of a deceased customer. Foster's Law office sent ethics statements, an insurance certificate was received from Montrose Septic, agenda and meeting minutes from the North Central Utility Coordination Committee was received. Also, an email was received from a customer seeking to install a pump on property. Senator Yaw's office responded to our request for relief in the new permit requirements from DEP.

Carl Speicher gave the Report of the Treasurer – We are down about \$5,000 this year compared to \$29,000 the previous year at this time. Discussion was held regarding when a lien should be filed so it remains uniform. The Board determined that a lien should be filed when a customer is 2 years in arrears or over \$1,000; or at the discretion of the Board. Past due notices are sent quarterly, but the annual bill will now include a statement of all money owed to make it clearer for the customer.

The finance committee also looked into credit card payments. There are fees. Credit card payments are to be available for those at risk of a lien by the standard mentioned above. The convenience fee for customers is 3.5%.

The finance committee will look into getting better rates for our accounts. They will also follow up with the accountant to start on the next audit.

Bills were reviewed and approved for payment on a motion made by Julie Perlick and seconded by Carl Speicher.

Report of Coordinator was submitted as an invoice of his hours. He was looking into setting up customer upgrades. There was a brief discussion that the SLTMA had put a hold on offering the discount.

Bernadette Kanna gave the Report of Customer Service. Bernadette is still looking into the process for getting bonded. She will also look into insuring the computer bought by the SLTMA.

Michael Hester gave the Report of the Operator – He informed the Board that sludge judging the Quaker Lake facility has not occurred in some time and should be done. The ammonia levels are within permit limits: Laurel Lake/Pops Hobby Lake is 3.16 and Quaker Lake is 0.51.

A bid to mow both facilities was made by Mike Hester to mow at the same price as last year. Dale Tifft made a motion to accept the bid from Mr. Hester, Rick Holgash seconded, approved.

As no further business was presented, Julie Perlick made a motion to adjourn the meeting, Carl Speicher seconded, approved. Adjourned at 8:22 pm.