

Silver Lake Township Municipal Authority

October 22, 2019

Board Members Present: Paul Adams, Dale Tifft, Carl Speicher, and Julie Perlick. Also present: Michael Hester, Bernadette Kanna.

Paul Adams called the meeting to order at 7:00 pm.

There were no changes to the Agenda.

No business from the floor.

No Executive Session was held.

Kevin Callahan from Site Specific was present to review with board members our working relationship and discuss any concerns we may have. He had already talked with our customer service representative about providing better detail on invoices for us, and also brought up that we have not yet been reimbursed for an overcharge with our last order. He will look into that. Mr. Callahan discussed that their company represents the E1 grinder pump and control panel that we provide our customers. They provide a package of the pump, wiring and panel and at a cost of \$500 will come to install. Several installations can be made on one day, splitting the \$500 fee. We have worked with Site Specific to provide this service since 2012. Paul Adams asked for clarification of procedure for when a pump is under warranty. Mr. Callahan said that they will answer a call 24/7 about that. Pumps under warranty will have a Protect Plus panel and a black line coming out of them. He provided the Authority with a chart detailing who had pumps and when the warranty is running out. Bernadette Kanna obtained contact information for whom to order from so that we get a price break when we order 6 or more pumps. It was suggested we call Paul Tholey at 215-651-2811 for ordering. After Kevin Callahan's presentation, he left the meeting.

Dale Tifft made a motion to approve the September minutes, Carl Speicher seconded, all approved.

Julie Perlick gave the Report of Secretary: Correspondence was received from the PA Municipal Authority Association. A survey was received from SWN regarding the presence of wells on the property for the Quaker Lake Lagoon; a Right to Know Policy was received from Jon Foster; reports from the Coordinator from June through September were received. Operator report was received.

Carl Speicher gave the Report of the Treasurer: We have a \$70,000 surplus this year, compared to \$48,000 last year. Repair bills are down and collections have increased from this time last year. We do have a larger bill coming: ground work at the Quaker Lake lagoon. We are working on the liens. One customer has paid their bill in full and another has started a payment agreement.

Julie Perlick made a motion to pay the bills as submitted, Carl Speicher seconded, approved.

Report of Coordinator received and reviewed by the Board.

Bernadette Kanna gave the Report of Customer Service: Nine liens were filed. The meeting minute book is up to date. Discussed what needs to be kept electronically. Old files will be boxed and stored in the attic.

Silver Lake Township Municipal Authority

September 24, 2019

Board Members Present: Paul Adams, Dale Tifft, Carl Speicher, and Julie Perlick. Also present: Michael Hester, Bernadette Kanna.

Paul Adams called the meeting to order at 7:05 pm.

There were no changes to the Agenda.

No Executive Session was held.

Dale Tifft made a motion to approve the August minutes, Paul Adams seconded, approved.

Julie Perlick gave the Report of Secretary: Board Members received information about PA 811 nominations and elections for their board, a letter from Microbac stating that they switched banks, and a proposal from Rounds Construction for stage 2 of work to be completed at the Quaker Lake plant.

Carl Speicher gave the Report of the Treasurer: We are ahead of last year at this time by about \$30,000. We have approximately \$370,000 and \$80,000 of that is the capital reserve fund.

Julie Perlick made a motion to pay the bills as submitted, Dale Tifft seconded, approved.

No Report of Coordinator received – Bernadette will contact Tom Ankney for the report.

Bernadette Kanna gave the Report of Customer Service: New invoices were received from Site Specific. We were overcharged. Bernadette is following up on that. Site Specific also sent the warranty cards we requested. Bernadette Kanna also saw that the Silver Lake Township Municipal Authority expires in 2022. Paul Adams said that the Township is aware. The accountant did not file the audit, so Bernadette Kanna did. Notices have been sent to people to make them aware that liens will be filed on their property if we don't hear from them within the given time frame on the letter.

Mike Hester gave the Report of the Operator: He had submitted a report to the Board prior to the meeting, as well. After stage 1 was completed at Quaker Lake, it was determined that seeding of the area and mulching would be needed to hinder erosion. Rounds construction agreed to complete the work for \$750. Paul Adams had approved the work, as it was under \$1,000. Dale Tifft made a motion that the Board approve spending \$750 for seeding and mulching the newly cleared area at the Quaker Lake plant. Carl Speicher seconded. All were in favor.

The Laurel Lake plant seems to have a low flow. Mike Hester said that may indicate a leak, and he would like to check the system. The Board approved sending Chris Short to check the Donovan Road area which is where the last leak occurred. The Board discussed the proposal from Rounds Construction to construct a roadway into the lagoon area, place electrical conduit, and a concrete pad at the site. Carl Speicher made a motion for the work to be completed. Dale Tifft seconded. All approved.

Unfinished business: Paul Adams said that he is still working with DEP to get relief from the new permit regulations.

No further business was presented. Julie Perlick made a motion to adjourn the meeting, Dale Tifft seconded, approved.